**General Electrical Permit to Work**

*“Copy of permit to work to display in the work place and permit validity should not exceed 24 hrs ”*

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| --- | --- | --- | --- |
| **Section 1 – General Inforamtion** | | | |
| **Vessel Name /Port Name** |  | **DATE** |  |
| **Location of activity** |  | **Time** |  |
| **Activity details** |  | **Ref. No.** |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Engine Officer Responsible for below given rquirements ( Name & Designation):** | |  | | | | | |
| **Checklist / Isolation Data ction 2 – To be checked by the Chief Officer.** | | | | | **Yes** | **No** | **N/A** |
|  | Has permission for the intended work been confirmed? | | | |  |  |  |
|  | Has proper Risk Assessment and Tool Box talk conducted? Attach RA and TBT attendance copy | | | |  |  |  |
|  | Only the authorized and competent electrician(s) will conduct the work? | | | |  |  |  |
|  | Is the equipment isolated from all sources of supply? | | | |  |  |  |
|  | Are Caution Signs fixed at all points of isolation? | | | |  |  |  |
|  | Are lock-out/tagged out fixed at all points of isolation? | | | |  |  |  |
|  | Has the equipment been proved no residual electricity after shut down? | | | |  |  |  |
|  | Are the conductors to be worked on earthed? | | | |  |  |  |
|  | Are Electrical Equipment Warning Signs fixed on live equipment adjacent to the places of the work? | | | |  |  |  |
|  | All testing equipments are calibrated and sticker available? | | | |  |  |  |
|  | Area is free from flammable and combustible materials? | | | |  |  |  |
|  | ELCB available with supply source DB? | | | |  |  |  |
|  | Circuit breaker Deactivated? | | | |  |  |  |
|  | Suitable Fire Extinguishers are provided? | | | |  |  |  |
|  | Illumination is sufficient? | | | |  |  |  |
|  | Suitable Electrical Resistant PPE has been used? | | | |  |  |  |
|  | Has all requirements of working aloft/side(s) of shi[p has been meet whenever required? | | | |  |  |  |
| **Section 3. Authorization and Close-out** | | | | | | | |
| **Authorizing of Permit** | | | | | | | |
| I am satisfied that all precautions have been taken and that safety arrangements will be maintained for the duration of the work. | | | | | | | |
| **Master :** | | | **Date:** | **Sign:** | | | |
| **Receipt of Permit** | | | | | | | |
| I accept responsibility to carry out the work and the apparatus details on this PTW and attempt will be made by me people under my charge to work on any other apparatus or in any other area. I am satisfied that all precautions have been taken and all safety arrangement will be maintained for the duration of the work | | | | | | | |
| **Engine Officer:** | | | **Date:** | **Sign:** | | | |
| **Permit Close out** | | | | | | | |
| The work for which this permit to work was issued is now (suspended / completed) and all my people under my charge has been withdrawn and warned that is no longer safe to work on the apparatus detailed in this permit to work.  All work equipment, tools, test instruments, etc. has been removed. | | | | | | | |
| **Engine Officer:** | | | **Date:** | **Sign:** | | | |

*Note : Check as per above check list after the job completion and send the copy of closed permit to all concerened.*